

Property Address: \_\_\_\_\_ Date: \_\_\_\_\_

## II. SCREENING FEE

### THIS SECTION TO BE COMPLETED BY LANDLORD, MANAGER OR AGENT.

1. ☐ Applicant will provide screening information and fee directly to Landlord/Manager/Agent's authorized screening service at \_\_\_\_\_.
- OR 2. ☒ Applicant shall pay a nonrefundable screening fee of \$ 30.00, directly to Landlord/Manager/Agent, applied as follows: (The screening fee may not exceed \$30.00, adjusted annually from 1-1-98 commensurate with the increase in the Consumer Price Index. A CPI inflation calculator is available on the Bureau of Labor Statistics website, [www.bls.gov](http://www.bls.gov).)
- \$ 30.00 for credit reports prepared by Buildium /Transunion ;
- \$ \_\_\_\_\_ for \_\_\_\_\_ (other out-of-pocket expenses); and
- \$ \_\_\_\_\_ for processing.
3. If 2 is selected, and the application is received without the full screening fee: (i) Landlord/Manager/Agent will notify Applicant, (ii) the application will not be processed, and (iii) the application and any portion of the screening fee paid will be returned.
4. ☐ Applicant shall provide Social Security Number/Tax Identification Number to Landlord/Manager/Agent.

The undersigned has read the foregoing section regarding the screening fee and acknowledges receipt of a completed copy.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

Landlord/Manager/Agent acknowledges receipt of this entire Application to Rent/Screening Fee.

By: Town & Coastal Properties Inc. DRE Lic. # 00464336 Date \_\_\_\_\_  
Melanie Callahan

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### APPLICATION TO RENT/SCREENING FEE (LRA PAGE 3 OF 3)

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